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TOWN OF BURLINGTON
ZONING BYLAW REVIEW COMMITTEE (ZBRC) MINUTES
February 08, 2023

Chair Shari Ellis called the February 08, 2023, Zoning Bylaw Review Committee to order at 6:30 PM remotely via Zoom.

Voting Members Present: Shari Ellis, Betsey Hughes, Cathy Beyer, Tamara Maniscalco, Sally Willard, Mark Donahue, Ed Parsons, Greg Ryan

Voting Members Absent: Jeff DiBona

Non-Voting Members Present: Ernie Covino, Mark Dupell

Non-Voting Members Absent:

Guests:

1. Meeting Announcements

- Shari will write up a formal procedure regarding agenda items for the Committee to vote on next meeting.
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2. Public Participation – 5-minute limit

3. January Town Meeting ZBL Warrant Article - recap

a. Town Common Sign Advisory Group – update: Cathy

- Cathy noted there are still questions that need to be answered and other details that should be sorted out. Nothing has been submitted and has been postponed.
 - Sally added an issue with the sign is the size to avoid any safety issues with people stopping or slowing to be able to read the sign.
 - Betsey added the language was draft language in the Town Center Overlay sign district focused on retail and should be addressed before moving forward. Betsey also agreed that the size needs to be address as well.
 - Shari added that she believed that this was a rushed effort and it is for the best that it was postponed to sort out the details better.
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4. Future Town Meeting Warrants/Action

a. Signage Subcommittee Warrant Articles – Update: Sally

- Sally updated that there will not be a meeting in February, but meetings will pick back up in March. The plan is to take the existing draft for the Design Rules & Regulations for Signage for the Town Center Overlay and add a table to fill in with colors, materials, lights and more to discuss at the next meeting.

b. Mall Road Corridor Initiative – update: Betsey

- Shari noted that there will be a forum on February 15th.
- Betsey updated that this initiative project to revisioning the area for predictable/ form-based zoning. They are working with a consulting firm to ensure this is done well.



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- Shari added they are looking to be prepared to present at September Town Meeting.

c. GBL and ZBL Amendment(s) - publication of meeting and legal notices – update: Greg

- No update currently.

d. Accessory Use Definitions / Regulations – for September Warrant – Shari

- Shari asked the Committee if this action is an effort that the Committee would be interested in working on.
 - Building Inspector Mark Dupell added that the Accessory Use Bylaw has been in place, but not necessarily enforced.
 - Cathy noted that they could help draft the Zoning Bylaw but would like to see feedback from the Planning Board and Building Inspectors.
- The Committee & Building Inspector discussed issues and clarified some questions and confusions. The Committee agreed this is a larger issue.
- Shari is going to invite Liz Bonventre to update on the Master Plan, Housing and MBTA for a discussion on what the Planning Board is working towards and how the ZBRC can assist. Then there can be a decision on how to approach this issue in the future.

6. Approval of ZBRC minutes: 1/11/22

- Postponed until next meeting.

7. Miscellaneous

- Cathy updated the Committee that she attended a Signs & Trails webinar and found it interesting and noted it tied into what is being worked on for Town Center.
- Ed added that all trails are on open space and conservation land. He noted that he had worked with NEMBA (New England Mounting Biking Association) and the Select Board to come up for a map/trail sign for Land Locked Forest that has been approved. The signage should be put in place in the fall.
- Cathy noted it would be good to sit down and have a brainstorming session and share ideas.

Documents Referenced: none

Motion to Adjourn: 8:02 pm

*Respectfully Submitted,
Emily O'Donoghue, Recording Clerk*

Approved: