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# TOWN OF BURLINGTON

## Meeting Minutes

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Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: General Bylaw Review Committee/Stormwater Article Subcommittee

DATE: February 24, 2021

TIME: 5:00 p.m.

PLACE: Virtual via Zoom

MEMBERS IN ATTENDANCE: Chair David Miller; Scott Martin; Sandra MacKay; Eileen Coleman

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### Minutes

The Stormwater Subcommittee of the General Bylaw Review Committee met on Wednesday, February 24, via Zoom. The meeting was called to order at 5:06 p.m. by Subcommittee Chair David Miller.

#### Work on Stormwater Article

The subcommittee resumed its work on the Stormwater article, which is scheduled to be presented to the Town Meeting in May. Eileen Coleman, Assistant Conservation Administrator, shared her screen of the working document and the changes made to date, including those requested at the previous meeting, and the subcommittee continued its review.

David reiterated his suggestion that the organization of the Article be organized into regulations that apply to the Standard Permit, and those that apply to the Abbreviated Permit, in separate sections for user convenience. He said that section 6.6 should apply to the Standard Permit, and that section 6.7 should apply to the Abbreviated Permit. The subcommittee has made progress on reorganizing the article in that way.

David also suggested that the Article be organized to “avoid too many levels” in each section by including the introductory paragraph directly under the headings for each section.

Eileen said that since the last meeting, she and Conservation Administrator John Keeley had rewritten some sections for clarity, and moved some sections, as the subcommittee had suggested.

The subcommittee discussed where in the article the fee structure should be placed, and whether that information should also be moved into the Standard and Abbreviated sections. After some discussion, the consensus was that the fee structure is a more complicated issue and should be treated separately in the Article.





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The question of where to place “performance standards” in the Standard Permit section was also discussed; Eileen will review this question with John before the next meeting.

The subcommittee members continued the work of reorganizing and re-wording sections of the Article, changing punctuation and shortening some sentences for clarity.

The subcommittee completed work through page 13 (of the 17-page document), but noted that a “clean copy” should be available for the General Bylaw Review Committee meeting, scheduled for March 16. Eileen highlighted numbering and wording changes that would be made for consistency before the Article is presented to the Committee.

### Acceptance of Minutes of Previous Meeting

Upon a motion by Eileen, seconded by Scott, the minutes of the Subcommittee’s meeting on February 10, 2021 were accepted, 4-0-0.

### Adjournment

Upon a motion by Sandra, seconded by Scott, and approved 4-0-0, the meeting was adjourned at 6:45 p.m.

**Next Subcommittee Meeting: March 3, 2021 at 5:00 p.m. via Zoom**

