

**RECEIVED**

Approved: 3.27.2023

By Town Clerk's Office at 10:14 am, Mar 28, 2023

# TOWN OF BURLINGTON

## Meeting Minutes

**DEPT./BOARD:** Burlington Select Board  
**DATE:** Monday, February 27, 2023 Regular Session  
**TIME:** 6:00 p.m.  
**PLACE:** Burlington Town Hall, 29 Center Street Main Meeting Room, 2nd Floor/  
and Cisco Webex On-Line Meeting

### MINUTES

**Members Present:** Nicholas Priest, Chairman; Michael Runyan, Vice-Chairman; Joseph Morandi; James Tigges; Michael Espejo

**Staff Member Present:** Paul Sagarino, Jr., Town Administrator; John Danizio, Assistant Town Administrator, Joanne Faust, Human Resources Director, Whitney Haskell, Budget Director/Procurement Officer, Susan Lumenello, Director of Public Health, Gary Gianino, Treasurer/Tax Collector, Joe Bongiorno, Jose DeSouza

Chairman Priest called the Burlington Select Board meeting to order followed by the Pledge of Allegiance.

**047** **Citizen's Time** –none

**048** **Appointments:** **Treasurer/Collector Office**

Gary Gianino presented Ana-Maria DeRosa for the position of Deputy Treasurer Collector, Paul accepted and requested the Board waive the 15 day waiting period

Gary Gianino presented Paul Shvartsman for the position of Senior Collector, Paul accepted and requested the Board waive the 15 day waiting period

**Motion:** Member Morandi moved to appoint. Seconded by Member Tigges and approved. 5-0-0)

**Motion:** Member Morandi moved to appoint. Seconded by Member Espejo and approved. 5-0-0)

**049** **Approval/Appointment:** **Board of Health**

The BOH received a Public Health Excellence Grant Collaborative with Wilmington and Lexington, Burlington's portion will be 100,000 a year for 3 years. Each Town will be working independently.

**Motion:** Member Tigges moved to approve. Seconded by Member Runyan and approved. (5-0-0)

The Board voted to appoint/approve the recommendation of Susan Lumenello as the Program Manager for this project

#### SELECT BOARD:

NICHOLAS PRIEST, CHAIRMAN ♦ MICHAEL RUNYAN, VICE-CHAIRMAN ♦ JAMES TIGGES ♦ MICHAEL ESPEJO ♦ JOSEPH MORANDI

**Motion:** Member Runyan moved to appoint. Seconded by Member Tigges and approved. (5-0-0)

**050 Approval: Department Budgets**

Whitney reviewed the department budgets for MIS, HR, Sealer Weights and Measures, Treasures, Legal and Central Administration no significant changes.

**HR - Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. 5-0-0)

**Legal - Motion:** Member Espejo moved to approve. Seconded by Member Tigges and approved. 5-0-0)

**MIS - Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. 5-0-0)

**Sealer - Motion:** Member Espejo moved to approve. Seconded by Member Morandi and approved. 5-0-0)

**Treasurer - Motion:** Member Espejo moved to approve. Seconded by Member Tigges and approved. 5-0-0)

**Central Admin-Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved.5-0-0)

**051 Update: Collins Center**

Gave an update of the interviews about the processes in communication throughout the Town and what their thoughts of next steps are. See the attached pamphlet

**052 Discussion: Government Restructure**

Postponed

**053 Discussion: Town Anniversary**

A few members of the historical committee appeared to ask to the Board to issue a proclamation so they could start recruiting business, committees, boards and resident to start planning for event in 2024.

**054 Subcommittee Reports – Mike E** Happy Birthday Burlington and be safe in the snow tonight and tomorrow **Mike R** Nice Job on the newly renovated Basketball courts at Simonds, great to see everyone back out **Joe** nothing to report **Jim** Middlesex 3 [What is Middlesex 3 Coalition? - Middlesex 3 Coalition](#) click the link and see what's going on.

**055 Chairman's Report** Town Election is April 1<sup>st</sup>, and as always if you have any time please reach out to volunteer for a committee

**056 Town Administrator's Report Paul** – the budget process has begun starting Wednesday nights until May ways and means will meet to review, the board is welcome to sit in.

**Adjourn: Motion:** Member Tigges moved to adjourn 7:21 p.m. Seconded by Member Runyan and approved. (5-0-0)

Submitted by,

Lyn Mills, Recording Secretary