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TOWN OF BURLINGTON
SIGN BYLAW SUBCOMMITTEE (SBS) of the
ZONING BYLAW REVIEW COMMITTEE (ZBRC) MINUTES

March 7, 2022

Call the Meeting to Order

Chairman Sally Willard called the March 7, 2022, Sign Bylaw Subcommittee to order at 5:31 PM on zoom.

Voting Members Present: Sally Willard, Shari Ellis Ernie Covino, Mark Dupell

Voting Members Absent: Mike Murray, Betsey Hughes

Non-Voting Members Present: none

Non-Voting Members Absent: none

Also Present: none

1. Introduction and Overview – None

2. Review and approval of minutes of prior meetings – None

3. General Bylaw Article to Create a Permanent Design Review Committee

The goal of the committee is to provide design review assistance for the Town Center Overlay.

4. Design Guidelines: Burlington Signage Districts – None

5. Zoning Bylaw Article related to Signage Districts Zoning Map – None

6. Zoning Bylaw Article XIII Sections 13.3

Discussion of informational markers such as historical markers, that are allowed.

Discussion of Permitted Signs and Temporary Signs (13.3.0.2, 13.3.0.3)

Discussion of Maintenance (13.3.0.4) – Is “in a safe and neat condition” legally viable? When can the Inspector of Buildings require that a sign be repaired? Is “in a safe and good repair” a viable requirement?

Discussion of responsibility for abandoned and obsolete signs. (13.3.1.1.3)

Discussion of (13.3.1.1.4) Exclusions.

7. Other Business: None

Documents Referenced:

- General Bylaw Article to Create a Permanent Design Review Committee

Motion to Adjourn: 6:57 pm 4-0-0

Respectfully Submitted,

Sally Willard, Chair

Approved: April 4, 2022, ZBRC Signage Sub meeting (3-0-0)