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SHAWSHEEN VALLEY TECHNICAL HIGH SCHOOL  
100 Cook Street, Billerica, MA 01821  
School Council

Meeting Minutes  
March 9, 2022

**In Attendance:** Jessica Cook, Principal; John Bagni, Faculty; Kerry O'Brien, Faculty; Paul Troisi, Community Representative; James Marshall, Community Representative; Debbie Barnes, Parent; Alexa Strong, Student; Michael Parent, Student; Diane Cedorchuk, Recording Secretary.

**Absent:** Rebecca Chaffee, Parent; Danielle Santiago, Parent

**Call to Order:**

Ms. Cook motioned to call the meeting to order at 2:31 p.m.

**Approval of Minutes:**

Motion made by Mr. Bagni, 2<sup>nd</sup> by Mr. Troisi to accept the Minutes of February 2, 2022. With a roll call vote, Mr. Bagni, Ms. O'Brien, Mr. Troisi, Mr. Marshall, Ms. Barnes, Ms. Cook, Alexa Strong and Michael Parent voted yes. All in favor. Motion passes unanimously.

**Old Business:**

Remote Access to Meetings for School Council Members – Discussion and Vote.

There was discussion on providing remote access to members for School Council Meetings in the event they are not able to be present in-person.

A motion was made by Mr. Bagni to *not* allow remote access to school council meetings. Ms. O'Brien second the motion. A roll call vote was taken. Mr. Bagni, yes; Ms. O'Brien yes, Mr. Marshall yes; Mr. Troisi no; Ms. Barnes no; Alexa Strong, yes; Michael Parent, yes; Ms. Cook yes. Motion carried 6-2.

**New Business:**

Finalizing the 2022-2023 School Improvement Plan. – Discussion and Vote.

Ms. Cook asked if there were any questions or concerns with the School Improvement Plan before it goes to the School Committee for approval. There was some discussion regarding expanding PSAT. Ms. Barnes suggested adding another bullet to explore opportunities to increase student access to the PSAT.

A motion was made to approve the School Improvement Plan with the additional bullet by Michael parent. Alexa Strong seconded the motion. With a roll call vote, Mr. Bagni, Ms.

O'Brien, Mr. Troisi, Mr. Marshall, Ms. Barnes, Ms. Cook, Alexa Strong and Michael Parent voted yes. All in favor. Motion passes unanimously.

There was discussion on the Student Handbook. Ms. Cook noted there was one section being added regarding protocols for student laptops (acceptable use policy). There was some discussion on the laptop policy, and it also suggested to add a page in the handbook with a list of tools needed for Freshmen exploratory.

Ms. Cook mentioned adding a link with the Program of Studies to the handbook.

Ms. Barnes asked about the Diversion Program and if it should be in the handbook. Ms. Cook noted on page 39 the Diversion Program is referenced.

Ms. Cook spoke about the chart on page 47 and said it will be worked on.

A suggestion was made to address college visits in the handbook for attendance issues. It was also suggested to add language for students 18 years old or older.

Ms. Cook explained the handbook process for approval. The Directors are asked for their input for changes or suggestions and then the attorney reviews it.

**Future Agenda Items:**

- Student Handbook
- School Improvement Plan

**Executive Session:**

Motion was made by Ms. O'Brien, seconded by Alexa Strong to go into executive session to discuss a concern Ms. Barnes had with the executive session minutes. All in favor. With a unanimous vote the meeting went into executive session at 3:35 pm.

Meeting went back into open session at 3:42

**Adjournment:**

Ms. O'Brien motioned to adjourn. Michael Parent 2<sup>nd</sup> the motion. All in favor.

Meeting was adjourned at 3:43 p.m.