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TOWN OF BURLINGTON

Meeting Posting

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Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT./BOARD: Ways & Means Town Hall II Subcommittee

DATE: March 24th, 2021

TIME: 3:00PM

PLACE: Virtual Meeting held over WebEx/phone.
Video Conference: <https://townofburlington.webex.com>
Meeting number (access code): 129 924 5706
Meeting password: chY5JmiP9J2
Join by phone: +1-408-418-9388

MINUTES

In Attendance: Jose DeSousa (Director of MIS), Joe Bongiorno (MIS), Tom Killilea (Ways & Means),
Brad Bond (Ways & Means)

Discussed the FY22 budget for the MIS Department. Primary drivers for the budget are an increase in cost incurred by switching website vendors (\$3,000 to \$10,981) and an increase in the usage (and corresponding licensing fees) for the Viewpoint software which allows town forms to be accessed across departments.

Discussed the Capital Improvements line item. This is the second year of a five year plan consisting of a \$1,477,533 expense to improve network hardware across the town and a \$517,571 expense toward improving network security. The work on the hardware was completed recently and the network security improvements are on-going. The town will be billed \$400,000 per year as part of a 5 year zero interest loan from the provider. The \$400,000 for this year's payment will be funded through R&A.

Vote on the MIS FY22 Budget – 2-0 in support.

Vote on the FY22 Capital Improvements line item – 2-0 in support.

Adjourned – 3:50 PM

