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# TOWN OF BURLINGTON

## Meeting Minutes

**DEPT./BOARD:** Burlington Select Board  
**DATE:** Monday, March 27, 2023 Regular Session  
**TIME:** 6:00 p.m.  
**PLACE:** Burlington Town Hall, 29 Center Street Main Meeting Room, 2nd Floor/  
and Cisco Webex On-Line Meeting

### MINUTES

**Members Present:** Nicholas Priest, Chairman; Michael Runyan, Vice-Chairman; Joseph Morandi; James Tigges; Michael Espejo

**Staff Member Present:** Paul Sagarino, Jr., Town Administrator; John Danizio, Assistant Town Administrator, Chief Browne, Brian White, DPW Superintendent, Whitney Haskell, Budget Director/Chief Procurement Officer, Christine Shruhan, BYFS Executive Director, Mark Dupell, Inspector of Buildings/Zoning Officer, Bob Cuhna, Directors of Operations Burlington Public Schools, Juiling de los Reyes, Town Accountant, Andy Connerty, Fire Chief, Steve McLean, Assistant Fire Chief

Chairman Priest called the Burlington Select Board meeting to order followed by the Pledge of Allegiance.

**073 Citizen's Time** – Zi Wang to thank the Town for the Moss Street project.

**074 Appointment:** **DPW (2) Special Heavy Equipment Operator/Laborer**

Brian White recommended Brian Hughes and Derek Forte for his two open positions, Paul accepted and asked the Board to waive the 15 day waiting period. Brian's effective date will be March 28, 2023 and Derek's effective date will be April 3, 2023

**Motion:** Member Morandi moved to appoint. Seconded by Member Espejo and approved. (4-0-0)

**Motion:** Member Morandi moved to appoint. Seconded by Member Tigges and approved. (4-0-0)

**075 Approval:** **Water Ban**

Brian asked the Board to remove the full water ban that was still in effect and implement step 1

**Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. (4-0-0)

SELECT BOARD:

NICHOLAS PRIEST, CHAIRMAN ♦ MICHAEL RUNYAN, VICE-CHAIRMAN ♦ JAMES TIGGES ♦ MICHAEL ESPEJO ♦ JOSEPH MORANDI

**076 Presentation: Proclamations – Mama Bear Effect and Sons of Italy**

Nick read the Mama Bear Proclamation and the Jenna Lloyd and Zarah Axelrod spoke briefly on mission of the group. Jim read the Sons of Italy Proclamation and Mr. McGowan and Mr. Moreno gave some history of the group.

**077 Approval: Massachusetts School Building Authority**

This will be the 13 submission so we are hoping for lucky 13.

**Motion:** Member Espejo moved to approve. Seconded by Member Tigges and approved. (4-0-0)

**078 Public Hearing: Alteration of Premises - 75 Middlesex Turnpike Common Craft**

Larry explained he was not increases seat number just changing the amount allowed outside which will decrease the inside amount and just pushing the fence out to expand to outdoor area.

**Motion:** Member Espejo moved to approve as printed. Seconded by Member Tigges and approved. (4-0-0)

**Motion:** Member Morandi moved to close. Seconded by Member Espejo and approved. (4-0-0)

**Motion:** Member Morandi moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**079 Public Hearing: Change of Corporate name/Pledge of Collateral/DBA**

Withdrawn without prejudice, the resident was misinformed that we didn't allow streets to be opened until late April once explained to him April first he would apply for his permit and proceed forward.

**Motion:** Member Espejo moved to approve as printed. Seconded by Member Tigges and approved. (4-0-0)

**Motion:** Member Espejo moved to close. Seconded by Member Morandi and approved. (4-0-0)

**Motion:** Member Espejo moved to approve. Seconded by Member Morandi and approved. (4-0-0)

**080 Approval: Department Budgets FY 2024**

Whitney discussed each department individually and explained any increase and why, each department head was available for additional questions or comment.

**BYSF - Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**Building - Motion:** Member Tigges moved to approve. Seconded by Member Morandi and approved. (4-0-0)

**Accounting - Motion:** Member Espejo moved to approve. Seconded by Member Morandi and approved. (4-0-0)

**Audit- Motion:** Member Espejo moved to approve. Seconded by Member Morandi and approved. (4-0-0)

**Fire - Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**EMS -Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**Police - Motion:** Member Espejo moved to approve. Seconded by Member Morandi and approved. (4-0-0)

**Town Admin/Select Board -Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**Town Meeting Reports -Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**081 Approval: Town Meeting Warrant Articles**

The motion put forward was to approve the Warrant Index as submitted

**Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**082 Discussion: Government Review**

Officially opening up discussion, working on a timeline to have discussion with Town Meeting, Boards and committees. Would like variety of people points of view. Looking at the needs of the Town and what the needs will be in the future. Currently we average 15% or less at a Town election.

**083 Approval: Minutes – 2.13.2023-2.27.2023/3.13.2023**

Minutes were reviewed and approved

**Motion:** Member Morandi moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**084 Subcommittee Reports – Jim – Sculpture Park meeting upcoming Joe-** Thank you to Terri Clement **Mike E –**The Town election is coming up this Saturday get out and vote

**085 Chairman’s Report –** Thank you to Terri Clement on her many years of service, we need volunteers, it has been an honor to serve as the chair, Town election we only get approximately 12%- 15% of voters

**086 Town Administrator’s Report – nothing**

**Adjourn: Motion:** Member Tigges moved to adjourn 7:52 p.m. Seconded by Member Espejo and approved. (4-0-0)

Submitted by,

Lyn Mills, Recording Secretary