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# TOWN OF BURLINGTON

## Meeting Minutes

**DEPT./BOARD:** Burlington Select Board  
**DATE:** Monday, March 28, 2022 Regular Session  
**TIME:** 6:00 p.m.  
**PLACE:** Burlington Town Hall, 29 Center Street Main Meeting Room, 2nd Floor/  
and Cisco Webex On-Line Meeting

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### MINUTES

**Members Present:** James Tigges, Chairman; Nicholas Priest, Vice-Chairman; Robert Hogan; Michael Runyan; Joseph Morandi

**Staff Member Present:** Paul Sagarino, Jr., Town Administrator; John Danizio, Assistant Town Administrator/Town Accountant, John Keeley, Conservation Director, Gary Gianino, Treasurer Collector, Ken Gordon, State Representative

Chairman Tigges called the Burlington Select Board (Board) meeting to order followed by the Pledge of Allegiance.

A thank you to Bob Hogan for his years of service and a presentation of a chair, Ken Gordon State Rep spoke and presented him with a flag and plaque.

#### **442 Approval: Debt Refunding and Reissuing of Bonds**

For authorization of the Town Treasurer to continue issuing bonds and refinancing previous ones as needed, only done when financial metrics work in our favor.

**Motion:** Member Morandi moved to approve. Seconded by Member Hogan. (5-0-0)

#### **443 Approval: Mill Pond Deed**

1.6 Acres transferred to the Town c/o Conservation. On Chandler Road direct access to Mill Pond.

**Motion:** Member Priest moved to approve. Seconded by Member Morandi. (5-0-0)

#### **444 Approval: Use of Town Common - Wedding**

Resident requested the Town Common and Gazebo for a wedding and small gathering after approximately 2 hour event.

**Motion:** Member Morandi moved to approve. Seconded by Member Priest and approved. (5-0-0)

#### BOARD OF SELECTMEN:

JAMES TIGGES, CHAIRMAN ♦ NICHOLAS PRIEST, VICE-CHAIRMAN ♦ ROBERT HOGAN ♦ MICHAEL RUNYAN ♦ JOSEPH MORANDI

**445 Discussion: Communication Plan**

Excited to kick off with Tanya and Morgan from the Collins Center, they will help with all internal and external needs moving forward.

**446 Update: DEI Committee**

Ray Porch shared a message Intent/Impact, DEI is here, why are we doing this work? Action items- Mission Statement hasn't been updated since 1986, scorecard discussed at a previous meeting. Education seminar for the Board. Equity Audit.

**447 Discussion: Warrant Article – Community Preservation Act**

Larry Cohen and Bill Bouvin gave a brief overview look for the Boards support before its brought to TM in May for a vote just to get on the ballot in November to be voted by the residents.

**448 Approval: Earth Moving Permit – BSC Group**

25-27 Network Drive requesting earth moving waiver to move approx. 52,000 cubic yards,

**Motion:** Member Morandi moved to approve. Seconded by Member Priest and approved

**Motion:** Member Hogan moved to waive to public hearing and fee. Seconded by Member Morandi and approved. (5-0-0)

**449 Discussion: Warrant Article – Network Drive at Northwest Park**

Review the article before it comes before TM, asking to approve space for future development.

**450 Discussion: Warrant Article – Rezoning Article**

Quick review of the article for better understanding before it comes to TM for approval.

**451 Public Hearing: Transfer Liquor License – 5 Wheeler Road – Hilton Garden**

Just housekeeping Hotel changing name and owner, same set-up as it is now.

**Motion:** Member Runyan moved to open the Public Hearing. Seconded by Member Priest. (4-0-0)

**Motion:** Member Preist moved to close the Public Hearing. Seconded by Member Morandi. (4-0-0)

**Motion:** Member Hogan m

**452 Public Hearing: Grant of Location – Verizon New England Inc.**

Continued no show

**453 Approval: Placement of 911 Memorial Plaque on Town Common**

Bob Hogan gave a brief overview of Ryan's history and placement of the plaque

**Motion:** Member Hogan moved to approve. Seconded by Member Runyan and approved.

**454 Subcommittee Reports** – Nick, thanked ED for all their efforts – Mike thanked all involved in helping with 117 S. Bedford Street. Bob- had nothing to report but wanted to take a moment to talk about his 40 years of service with the Town and some of the most memorable events during that time.

**455 Chairman's Report** – Nothing to report

**456**

**Town Administrator's Report** – Paul spoke about 117 S. Bedford Street and thanked Member Runyan for his time and efforts, Thanked Rachel Leonardo for the grant for 25, 000 training in the work place.

**457**

**Citizens' Time:** Patricia O'Brien spoke about union contracts

**Adjourn:**

**Motion:** Member Morandi moved to adjourn at 8:25 p.m. Seconded by Member Runyan and approved. (5-0-0)

Submitted by,

Lyn Mills, Recording Secretary