

RECEIVED

By Town Clerk's Office at 2:14 pm, May 23, 2023

Susan McEachern is the Administrative Assistance who handles meeting room assignments. Since MR was not able to join the meeting, KD will reach out to him to have him, as past-Chair, to organize the BHPC meetings until the next Chair is elected.

- **Other Business:**

BHPC Facebook Page – KD stated that someone will need to take up maintaining the page. Until the Committee memberships and meeting nights are settled, there was no commitment to take up the maintainer role.

- **Minutes** – ES made motion to approve the 21 March 2023 meeting minutes. RS seconded the motion. KD, ES, TN, RS, and HW all voted “Yea”. The 21 March 2023 minutes were approved 5-0-0.
- **Next Meeting** – TBD.
- **Adjourned** – the meeting was adjourned at 5:30 p

DRAFT