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TOWN OF BURLINGTON

Meeting Minutes

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Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Ways & Means Town Hall II Subcommittee

DATE: Tuesday, April 4th, 2023

TIME: 9:00 AM

PLACE: Town Clerk's Offices/Town Hall/29 Center Street/Burlington, MA 01803

MEMBERS IN ATTENDANCE: Amy Warfield (Town Clerk),
Meghan Nawoichik (Ways & Means), Brad Bond (Ways & Means)

MINUTES

Discussed the Town Clerk budget for FY24. Salaries increased by contract and by a request for the Transitional Advisor compensation. There is an increase in Contracted Services for training on the permitting system and an increase in Microfilm Reader/Printer maintenance. MELT is up because of an increase in fees. Note that this budget varies year-to-year as a function of the number of elections scheduled. There are only 2 elections in FY24 for a decrease of 16.55% in election costs. The budget request is for \$515,495 which is an increase of \$11,097 or 2.2%.

Vote on the Town Clerk FY24 Budget – 2-0 in support.

Discussed the FY24 budget for the Board of Registrars. The budget is level-funded at \$13,150.

Vote on the Board of Registrars FY24 Budget – 2-0 in support.

Adjourned – 10:30 AM

