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By Town Clerk's Office at 12:29 pm, Jun 16, 2023



MEETING NOTES

Project: Fox Hill Elementary School
Subject: Communication Working Group
Location: Zoom Conference Call
Distribution: Attendees, Project File

Project No:
Meeting Date: 4/6/2023
Time: 11:00 AM
Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair	✓	Mike Burton	DWMP
✓	Eric Conti*	Superintendent	✓	Christina Dell Angelo	DWMP
✓	Bob Cunha*	Director of Operations	✓	Mike Cox	DWMP
✓	Martha Simon*	SBC Member	✓	Steve Brown	DWMP
✓	Jennifer Priest*	SBC Member	✓	Aidan Place	DWMP
✓	Kristen Downie	Secretary	✓	Donna DiNisco	DiNisco Design
			✓	Vivian Low	DiNisco Design
			✓	Neil Harrigan	DiNisco Design

* SBC Voting Member

Item No.	Description	Action
1.1	Intro: 11:00 am meeting started with 5 of 5 voting members in attendance.	
1.2	<p>Community Forum:</p> <ul style="list-style-type: none"> ➤ DiNisco will put together flyer for 5/18 meeting ➤ With link for webex - 7pm ➤ 45 minute presentation ➤ Put material out on website ahead of meeting - wait until after meeting ➤ FAQ info - standard questions ➤ Send out flyer on backpack ➤ Physical flyers - town website - school districts website - email blast to all different school email list - code red option 	

1.3	Next Meetings: ➤ 4/27 11:00AM next meeting	
1.4	Close: 11:49 am meeting ended	

Sincerely,

DORE + WHITTIER

Aidan Place

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.