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TOWN OF BURLINGTON

DRAFT Meeting Minutes - Ways and Means Committee

DEPT./BOARD: Ways and Means
DATE: April 7, 2021
TIME: 7pm
PLACE: WebEx Conference Call

Members Present: Steve Morin – Chair, John Iler – Vice Chair, Phil Gallagher, Mike Hardy, Frank Monaco, Rob Neufeld, Roger Riggs, David Tait, Brad Bond, Sonia Rollins, Doug Davison, Kelly Pappas

Members Absent: Tom Killilea, Cody Case, Jayashree Voruganti

Guests:

Jim Doherty, Town Appraiser/Assistant Assessor
Joyce Fay, Historical Commission Director
John Sanchez, DPW Director
Rachel Leonardo, DPW Operations Analyst

Public Participation

N/A

FY2022 Budget Reviews

141 – Town Assessors - 1.10% Increase

The \$416,779.00 budget includes significant changes due to Mr. Doherty's retirement; he will continue his work as a contractor until the end of 2022. Mr. Doherty's contract is fully funded but the budget does not include a salary for his replacement. Other than that the budget is essentially level funded with the exception of a \$20,000.00 line item for Deed and Appellate Tax Board Support. This covers outside services anticipated being required for defending appealed cases. The subcommittee voted 2-0-0 in favor.

Sonia Rollins motioned to approve and Roger Riggs seconded the motion. The motion passed 11-0-0.

Yes: Brad Bond, David Tait, Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Sonia Rollins, Steve Morin

No: N/A

Abstentions: N/A

176 – Board of Appeals - 0.00% Increase

This budget is level funded at \$13,731.00; it is a single line item for a recording clerk. The subcommittee did not vote.

Phil Gallagher motioned to approve and Roger Riggs seconded the motion. The motion passed 11-0-0.

Yes: Brad Bond, David Tait, Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Sonia Rollins, Steve Morin

No: N/A





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Abstentions: N/A

691 – Historical Commission - 1.58% Decrease

The Committee discussed the \$9,625.00; the budget decreased mainly because of a reduction in materials and supplies requested. Contracted services were also reduced although a new line item for cleaning gravestones in the Old Burial Ground was added. The subcommittee voted 2-0-0 in favor.

Sonia Rollins motioned to approve and John Iler seconded the motion. The motion passed 11-0-0.

Yes: *Brad Bond, David Tait, Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Sonia Rollins, Steve Morin*

No: *N/A*

Abstentions: *N/A*

411 - 492 – Department of Public Works - 2.61% Increase

The increase in the \$9,962,947.00 operating budget (2.83% increase) is driven largely by salary increases. Additionally contracted services have increased by 9.56% because the Town has begun purchasing water from the MWRA. The cost of waste removal also increased and the Committee discussed potential plans for waste removal when current contracts expire. Projects from previous years (including the completion of Phase 1 of joining the MWRA, the new recreation and DPW facilities, and various upgrades around Burlington) are all being completed as expected. The subcommittee voted 2-0-0 in favor.

Sonia Rollins motioned to approve the operating budget and Roger Riggs seconded the motion. The motion passed 11-0-0.

Yes: *Brad Bond, David Tait, Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Sonia Rollins, Steve Morin*

No: *N/A*

Abstentions: *N/A*

Waste Removal (A)

The budget for waste removal is \$2,244,200.00.

Roger Riggs motioned to approve and Sonia Rollins seconded the motion. The motion passed 11-0-0.

Yes: *Brad Bond, David Tait, Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Sonia Rollins, Steve Morin*

No: *N/A*

Abstentions: *N/A*

Street Lights (A) - %

The budget for street lights is \$370,500.00.

Roger Riggs motioned to approve and John Iler seconded the motion. The motion passed 11-0-0.





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Yes: Brad Bond, David Tait, Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Sonia Rollins, Steve Morin

No: N/A

Abstentions: N/A

DEP Drinking Water (A) - %

The budget for the drinking water assessment is \$15,000.00.

Roger Riggs motioned to approve and John Iler seconded the motion. The motion passed 11-0-0.

Yes: Brad Bond, David Tait, Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Sonia Rollins, Steve Morin

No: N/A

Abstentions: N/A

W&M Proposed Guidelines for New Positions

The Committee discussed the process for creating new positions and the sometimes limited information available with the current process. The Chair created a new subcommittee to discuss this; no members have been assigned to the subcommittee yet.

Adjourned

