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TOWN OF BURLINGTON
SIGN BYLAW SUBCOMMITTEE (SBS) of the
ZONING BYLAW REVIEW COMMITTEE (ZBRC) MINUTES

April 19, 2023

Call the Meeting to Order

Chairman Sally Willard called the April 19, 2023, Sign Bylaw Subcommittee to order at 5:38 PM at the Town Hall Annex.

Voting Members Present: Sally Willard, Betsey Hughes, Shari Ellis

Voting Members Absent: Mark Dupell, Ernie Covino, Jeff DiBona

Non-Voting Members Present: Liz Bonventre, Bill Gaffney

Non-Voting Members Absent: none

Also Present: none

1. Introduction and Overview

Mark Dupell attempted to join by Zoom. The chair was unable to access Wi-Fi and start Zoom.

2. Discussion

A. Design Guidelines: Town Center Signage District

There was a lively discussion about the use of the existing “draft” signage document for the TCO. The discussion led to a general acceptance of the idea that the committee would create a new document. The new document borrows from the work of other cities and towns, local and out-of-state as needed to create a Burlington Signage District Guide.

B. Zoning Bylaw Article XIII Sections 13.3

C. Zoning Bylaw Article related to Signage Districts Zoning Map

3. Review and approval of minutes of prior meetings: None

4. Other Business: None

Documents Referenced:

- DRAFT May 2017 Signage TC Design Rules and Regs
- Winchester - Sign Book_rev03162018_DRC_201803271243319158

Motion to Adjourn: 6:30 pm 4-0-0

Respectfully Submitted,

Sally Willard, Chair

Approved: June 5, 2023, ZBRC Signage Sub meeting (4-0-0)