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By Town Clerk's Office at 9:45 am, Apr 27, 2023

TOWN OF BURLINGTON

Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Ways & Means
DATE: April 19, 2023
TIME: 7:00pm
PLACE: Town Hall, Main Hearing Room

Present: John Iler, Chair

Shayan Bhattacherya
Brad Bond
Chris Campbell
Michael Hardy
Frank Monaco

Meghan Nawoichik
Rob Neufeld
Ed Parsons
Roger Riggs
Sonia Rollins

Absent: Doug Davison, Vice Chair
Christian Delaney
Steve Morin
David Tait

Guests: Brian White, Director of DPW
Tom Hayes, Town Engineer
John Danizio, Assistant Town Administrator

Pledge of Allegiance

Public Participation N/A

3. DPW-Related Warrant Articles

7-03 DPW-NPDES Stormwater Retro-fit Project

This article is for \$100,000 for projects to mitigate stormwater run-off including at Simonds Park and Town Hall. The EPA requires the town to have a list of potential projects of this nature. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 9-0-1

Yes: Shayan Bhattacherya, Brad Bond, Frank Monaco, Meghan Nawoichik, Rob Neufeld, Ed Parsons, Roger Riggs, Sonia Rollins

Abstain: Michael Hardy

Note: Chris Campbell arrived late and was not present for this vote.

7-04 DPW-Douglas Ave Pump Station Design and Construction





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This article is for \$125,000 to create a design for the Douglas Avenue pump station upgrades and replacements. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

Note: This is the first vote for which Chris Campbell was present.

7-05 DPW-Drainage Repair/Stream Cleaning

This article is for \$200,000 for drainage and stream cleaning. The DPW keeps track of complaints of water overflow and flooding, and this is an annual request to fund those projects. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-06 DPW-Portable Sewer Bypass Grinder Pump

This article is for \$30,000 for a portable pump used during sewer emergencies to bypass sections that are being worked on. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-07 DPW-Terrace Hall Station Sewer Grinder

This article is for \$60,000 to replace a sewer grinder at the Terrace Hall station. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-08 DPW-Terrace Hall Station VFD Replacement Phase 1

This article is for \$40,000 to replace a controller that controls the pumps at the pump station. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-09 DPW-Sewer Vector Truck Fan Repairs

This article is for \$25,000 for a new fan for the vector truck, a vehicle used in sewer emergencies and during excavation. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-10 DPW-Vehicle Replacement

This article is for \$607,000 to replace five vehicles: two pickup trucks, a large dump truck, and a utility truck with a crane. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-11 DPW-Carpenter House Demolition

This article is for \$41,000 to demolish the house owned by the Town of Burlington at 1 Dearborn Road. The property has been unoccupied and in poor condition, and the money is to demolish the house and make the site safe. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0





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7-12 DPW-Dog Pound Renovations

This article is for \$100,000 and intends to repurpose an old water main facility and renovate it for use as a dog pound as required by state regulations. The subcommittee voted 2-0 in support. Due to a lack of detail about the project, the Committee proposed deferring this article to vote on at a later date when more information was presented. A motion to postpone this article until May 3 was made and seconded.

Vote: 11-0-0

7-13 DPW-Facilities Upgrades/Energy Conservation Measures

This article is for \$250,000 to continue improving the energy efficiency of different systems throughout the town. Projects include weatherization, solar improvement, adding EV charging stations, and other energy efficient projects. The subcommittee voted 2-0 in support. Due to a lack of detail about the project, the Committee proposed deferring this article to vote on at a later date when more information was presented. A motion to postpone this article until May 3 was made and seconded.

Vote: 11-0-0

7-14 DPW-Cemetery Tractor (Kubota)

This article is for \$25,000 to replace a tractor used to maintain the cemetery. The current tractor is rusting and has become a safety hazard. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-15 DPW-Recreation Buildings Demo

This article is for \$200,000 to demolish a building on Overlook Park. The building is structurally unsound and needs to be demolished. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-16 DPW-West School and Museum Repairs

This article is for \$100,000 for repairs to the West School and Museum. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-17 DPW-Winn Street and Mountain Road Traffic Light Design

This article is for \$100,000 for a design for a traffic light at the intersection of Winn Street and Mountain Road. A previous study determined there was cause to add a traffic light at this intersection. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

7-34 DPW-Pine Haven Columbarium

This article is for \$150,000 to design and build an additional section of the Pine Haven Columbarium. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.





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Vote: 11-0-0

7-35 DPW-Pine Haven Roof

This article is for \$55,000 to make repairs and replacements on the Pine Haven Chapel. The current roof is the original one from 1986 and needs to be replaced. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

8 Acceptance of Chapter 90

This article is to accept the town's share of \$400,000,000 that the state has allocated for infrastructure improvements. Burlington's share amounts to \$1,071,425.14. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

9 MWRA Inflow/Infiltration Debt Service

This article is a transfer of \$107,975 from the sewer inflow/infiltration fund. This article is paying the debt service on past loans for previous work. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

14 Inflow/Infiltration MWRA Phase 14

This is an authorization for a combination of loan and grant money from the state amounting to \$1,200,000 to address inflow/infiltration. The warrant article authorizes taking the loan and getting the grants to be spent on inflow/infiltration work. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

10 Sewer Enterprise Fund

This is an authorization to spend sewer enterprise funds to pay the MWRA to take the town's sewage. The sewer enterprise fund is funded by the sewer portion of water/sewer bills. The estimate is that for this year, that will not be enough, so there is an additional reservation from returned earnings for a total of \$6,444,500. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

11 Transfer from Water Stabilization

This is a \$1,285,351 transfer out of the water stabilization fund into the operating budget, where it can be used to pay for water received through MWRA. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 10-0-0

Note: Shayan Bhattacherya stepped out and was not present for this vote.

13 Water Main Upgrade/Replacement





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This is for \$1,500,000 for upgrades to the water mains in Burlington. The water mains are about 50 years old and several stretches need to be replaced to avoid failures. Areas to be replaced this year include Middlesex Turnpike, Blanchard Road, Wheeler Road, and Burlington Mall Road. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

4. Warrant article numbering

This item was due to confusion over articles 29 and 30 at the last meeting. The Committee voted on the warrant articles the correct way.

5. Burlington Public Schools operations (Education)

This item is deferred until the schools return with updated numbers.

6-7. Essex school assessment [AA](Education) and Minuteman school assessment [AA](Education)

These numbers were received earlier in the day. This item will be discussed once the school subcommittee has a chance to discuss first.

8-9. Debt principal [AA](TH1) and Debt interest [AA](TH1)

The committee will discuss this next week.

10. Approval of minutes – discussion, vote

There was one set of minutes to approve: April 12, 2023. A motion to approve was made and seconded.

Vote: 9-0-2

Yes: Brad Bond, Christopher Campbell, Frank Monaco, Meghan Nawoichik, Rob Neufeld, Ed Parsons, Roger Riggs, Sonia Rollins

Abstain: Shayan Bhattacherya, Michael Hardy

MEETING ADJOURNED, 9:16pm.

