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# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Historical Commission

DATE: May 19, 2021

TIME: 7:00 p.m.

PLACE: Historical Museum

MEMBERS IN ATTENDANCE: Joyce Fay, Kathi Horton, Sandy Covenor, Peter Coppola, Robert Fahey

Guests: Selectman, Mike Runyan, Archivist, Dan McCormack

Meeting Opened with the Pledge of Allegiance.

**Selectman Michael Runyan** discussed different avenues for Town Expenditure. We discussed obtaining new members. Mike sent us “Town Administrator Committee Application” for potential new members. We heard the plans underway for “Rolling Rally” which will begin at Pine Glen to Marshall Simonds on the 4<sup>th</sup> of July. The Town will be saluting all those who helped us survive the pandemic. We also discussed preparing for the 250<sup>th</sup> Anniversary celebration in town. **Dan McCormack** talked about Direction and Management Concern for focus on going forward in the Museum. The importance of caring for collections and Policy and Procedures including Inventory. Dan suggested we contact the New England Museum Association (NEMA) for guidance.

The Secretary's report and the Treasurer's Report were read and accepted.

The **Museum** will be open to the public on June 12 from 10 a.m. to 3 p.m. Committee Members have volunteered to cover the time. We discussed possible plans for the **250<sup>th</sup> Celebration**, including a plan for a garden at the Grandview Meadow. We will be working on signage identifying our historical buildings and places.

**Burial Ground** – An invoice for headstone cleaning and repair must be submitted by Rob Serabian

Meeting Adjourned 8:10 p.m.

