



MEETING NOTES

The Communication Working Group is voluntarily making this meeting and minutes public even though it is not a public body covered by the Open Meeting Law and does not waive its position in this regard.

Project: Fox Hill Elementary School
Subject: Communication Working Group
Location: Zoom Conference Call
Distribution: Attendees, Project File

Project No:
Meeting Date: 6/15/2023
Time: 11:00 AM
Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair	✓	Mike Burton	DWMP
	Eric Conti*	Superintendent	✓	Christina Dell Angelo	DWMP
	Bob Cunha*	Director of Operations	✓	Mike Cox	DWMP
	Jennifer Priest*	SBC Member	✓	Steve Brown	DWMP
✓	Martha Simon*	SBC Member	✓	Aidan Place	DWMP
✓	Kristen Downie	Secretary	✓	Donna DiNisco	DiNisco Design
				Vivian Low	DiNisco Design
			✓	Neil Harrigan	DiNisco Design

* SBC Voting Member

Item No.	Description	Action
1.1	Intro: 11:04 am meeting started with 2 of 5 voting members in attendance.	
1.2	<p>Community Meeting Review/Community Engagement & Distribution:</p> <ul style="list-style-type: none"> ➤ Future Pine Glen and Fox Hill Families Distribution ➤ Mailings: Assessors Office and Town Clerk ➤ Printed Notices, Email Blasts, Website ➤ Postings: Town Hall, Library, Post Office, Grocery stores, Digital Postings on Patch, Facebook, BCAT ➤ Robo Call: Reverse 911 ➤ Early Learning Centers ➤ Pre schools ➤ Email and print distribution ➤ Town digital sign display for upcoming community meetings ➤ Home Day Cares ➤ Jen Priest – mental health clinic, youth family services ➤ Deb Clark – principal of the early childhood center ➤ Community Meeting No. 2 ➤ Town clerk office for abutters – Amys office, tax office ➤ 1000 feet around pine glen for abutters ➤ Early childhood care centers ➤ Robo call language ➤ Julie from pine glen distribute to pine glen website ➤ Aspen blast – community meeting for 7/11 ➤ September community meeting more of a forum as its in person. ➤ July Meeting a Community Meeting. 	
1.3	<p>Project Website:</p> <ul style="list-style-type: none"> ➤ Discussion at a later date. 	
1.4	Adjourn: 12:00 pm meeting ended.	

Sincerely,
DORE + WHITTIER
 Aidan Place
 Assistant Project Manager
 Cc: Attendees, File