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By Town Clerk's Office at 11:07 am, Oct 28, 2022

# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Transportation Committee  
DATE: 8/3/2022  
TIME: 6:30pm  
PLACE: Webex

Attendees: Rick Parker, Melissa Interest, Jeremy Harrington, Melissa Massardo, Katherine Bond  
Community Member Attendees: Jennifer Gelinias, Call in user -  
Meeting Called to order: 6:33

### Minutes

1. Approve minutes from 7/6/22 meeting
  1. Approved vote 4-0-0
2. Follow-up Discussion on 128 Business Council Transportation Regionalization Plan
  1. Select Board has committed to reviewing this item more and will work to dedicate some funds to transportation recommendations; awaiting Select Board review
3. MBTA Bus Network Redesign
  1. RP during redesign feedback session: Received a number of letters from citizens about the drawbacks to the updates they recommend
  2. RP confident MBTA heard the feedback of riders
  3. RP – 94 route Davis Sq to 3<sup>rd</sup> ave; would give 7 day service and late night service to help bring employees to the area. RP was in support of this but he didn't have much additional support. Would get employees from the metro area. RP sent in comments about this in support and will follow up with State Rep and try to get a meeting with the MBTA.
4. Other Transportation Options Discussion
  1. Transportation survey: KB – didn't spend a lot of time on discussion about that data and cannot post on website bc no permission from students who responded.
    1. RP: numbers don't add up to 100%
    2. RP: difficult that kids can't participate in after school activities; KB agreed
  2. RP: New transportation coordinator position: very complicated puzzle; seems necessary to move any of these actions forward
    1. MI: agree that it's needed to have a staff person to manage these pieces, look for grants, implement solutions; \$100k or less for full time plus benefits.
    2. JH: for bringing in employment and enhancing econ dev, makes a lot of sense
    3. MM: SRTS funding available but someone has to prioritize writing for those grants
    4. KB: thumbs up agreement
  3. RP: we should go back to our original spreadsheet to create specific recommendations
    1. What have we discussed and what populations
    2. What are the priorities





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3. What are the benefits and drawbacks of the services and programs we looked at
4. What are our recommendations for where we would invest if dollars were available
4. Timeline for construction and report out to SB – October or November
5. Invite Melisa Tintocalis to next meeting
6. MI to send spreadsheet back out; will refine
7. JH to develop a framework for a report and can setup in google slides
  1. Link to slides and data we reviewed
8. MM: SRTS – requirements to seek funding; no requirements, transportation related near a school; does it need to be identified by study? No. Recommend prioritized list of things we want to do for funding for Fall. Signs and lines \$6k and under. Engineering at SRTS can assist; do we want a Townwide plan for crosswalks, signage, alerts? Apps open Oct-Dec; recommend that crosswalks be homogenous, safe, etc. Can go up to \$250k for big grants
9. Next steps:
  1. Setup a working meeting between Sept and Oct
  2. RP: will invite Melisa
  3. KB: look at transportation data to add up to 100%
  4. JH: create slide template
  5. MI: refine spreadsheet and send it back out
5. Chair report
6. Next meeting date: 9/7/2022 at 6:30p
  1. Adjournment: 7:13p

