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TOWN OF BURLINGTON
ZONING BYLAW REVIEW COMMITTEE (ZBRC) MINUTES
8/11/21

Chair Shari Ellis called the August 11, 2021 Zoning Bylaw Review Committee to order at 6:30 PM in the Town Hall Annex Basement, Room B, 25 Center Street. The meeting was also available on Zoom as a remote option.

Voting Members Present: Shari Ellis, Michael Murray and Mark Donahue attended in person. Betsy Hughes, Greg Ryan and Tamara Maniscalco were remote participants.

Voting Members Absent: Sally Willard, Cathy Beyer, Ed Parsons

Non-Voting Members Present: Ernie Covino attended in person, and Mark Dupell participated remotely.

Non-Voting Members Absent:

Also Present: Eileen Sickler, Housing Partnership Committee, attended in person. Kristin Kassner, Planning Director; Kerry Donahue, Housing Partnership Committee participated remotely.

1. Approval of Minutes: 5/26/21; 7/14/21

- Minutes for 7/24/21 had edits made and approved.

Approved: 5/26/21; 7/14/21

2. Housing Partnership Committee - Housing Needs Assessment and Affordable Housing Trust

- Ernie presented the Proposal for a Burlington Housing Needs Assessment and Affordable Housing Trust. He introduced the history and charter of the BHPC (Burlington Housing Partnership Committee) as well as introducing the current members.
- Presented that BHPC is looking for a Housing Needs Assessment of an analysis of the demographic data and housing stock showing trends and characteristics to explain housing needs and demands. This would help decide which direction to go to establish a Municipal Affordable Housing Trust. The cost would range from \$15k-30k and no funding will be requested from Town Meeting; it will be paid from the town's Affordable Housing account.
- BHPC is also seeking Town Meeting approval to work with MHP (Massachusetts Housing Partnership) to form a Municipal Affordable Housing Trust. Ernie explained what the Municipal Affordable Housing Trust would entail.
- Presented the process to establish the Trust and what the Trust will do.
- Opened the meeting to questions.
- BHPC to work with ZBRC on any zoning bylaw amendments necessary, once the Needs Assessment is in place.

Action Items: Requests to make descriptions more clear regarding the difference between housing authority and housing partnership and the charges of each agency.



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3. Zoning Warrant Article(s) - Discussion

- The Planning Board has not had a meeting yet in regards to the Zoning Article being discussed.
 - Changes discussed by the Planning Board: Names for IH Zoning District: IG2, I(Innovation), to IS (Innovation Science) District. Planning Staff was asked to look at other cities/towns for ideas, including Kendall Square.
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4. Signage Subcommittee Report – Schedule for Warrant Article

- Nothing updated for September. Aiming for 2022 for a warrant article.
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5. Public Participation

- Kristin gave an update on Mall Road Development State Grant project- Kick off to start reaching out to town committees, property owners, developers to gather information and feedback.
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Documents Referenced:

- Past meeting minutes: 5/26/2021 & 7/14/2021
- Burlington Housing Needs Assessment PPT

Motion to Adjourn: 7:17pm

*Respectfully Submitted,
Emily O'Donoghue, Recording Clerk*

Approved: 9-08-21 ZBRC meeting [5-0-3]