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TOWN OF BURLINGTON

Meeting Minutes

DEPT./BOARD: Ways and Means Town Hall 1 Subcommittee
DATE: August 23, 2023
TIME: 8:00 AM
PLACE: Town Hall Conference Room

MEMBERS, INVITED OFFICIALS, and GUESTS:

Present:

Nichole Coscia – School Department Business Manager
John Danizio – Assistant Town Administrator
Doug Davison – W&M Vice Chair
Gary Gianino – Town Treasurer
John Iler – W&M Chair
Melissa Massardo – School Committee Vice Chair
Frank Monaco – Town Hall 1
Ed Parsons – W&M
Roger Riggs W&M
Paul Sagarino – Town Administrator
David Tait – Chair Town Hall 1

Absent: None

Meeting Purpose:

Discuss Debt and Capital Projects

Discussion

Three topics were proposed for discussion:

1. Creation of a Project and Debt Dashboard
2. Update Capital budget plans
3. Explain purpose and need of a debt exclusion for Fox Hill and Police

Dashboard

Several spreadsheets with summary pages have been created and advertised for the Fox Hill school projects. In addition an older chart for all projects was done by the administration last April. The group agreed that the Town Business Office should produce a new version of this that can be used to view all projects now and under discussion and to include impact to residential and commercial taxes.

TH1 has taken an action item to give John Danizio a draft of what W&M suggests.





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Capital Budget Plan

After lengthy discussion there was agreement that a detailed update is needed for the 5 year window and beyond that we should update as much as we can. W&M has taken an action item to convene a subcommittee working with Capital Budget and Department Leaders to produce a refreshed plan.

Debt Exclusion

After a lot of explanations of pros and cons, Paul Sagarino clarified his position. The Administration believes that the projected cost numbers for the near term Police and Fox Hill projects are large enough that without a debt exclusion we could encounter resistance to funding future operating budgets. They proposed a 2024 debt exclusion ballot for both police and Fox Hill with final cost numbers. Paul Sagarino has the action item to detail the exact process of this including all the financial and procedural votes needed for the different outcomes.

Adjourned 9:16AM

