



### SCHEDULE A: RECEIPTS

*M.G.L. c. 55 requires that the name and residential address be reported, in alphabetical order, for all receipts over \$50 in a calendar year. Committees must keep detailed accounts and records of all receipts, but need only itemize those receipts over \$50. In addition, the occupation and employer must be reported for all persons who contribute \$200 or more in a calendar year.*

This page may be copied if additional pages are required to report all receipts. Please include your committee name and a page number on each page.

Date Received	Name and Residential Address (alphabetical listing required)	Amount	Occupation & Employer (for contributions of \$200 or more)
1-24	Britt & Shari Ellis 3 Hickory Lane	100 00	
1-24	Allison Fass 8 County Rd	25 00	
1-24	Chris Warren 29 Greenwood	60 00	
1-25	Monte Pearson 5 Willow Way	100 00	
Line 9: Total receipts in excess of \$50 (or listed above)		260 00	Enter on page 1, line 2
Line 10: Total receipts \$50 and under* (not listed above)		25 00	
<b>Line 11: TOTAL RECEIPTS IN THE PERIOD</b>		<b>285 00</b>	

\* If you have itemized receipts of \$50 and under include them in line 9. Line 10 should include only those receipts not itemized above.

**SCHEDULE B: EXPENDITURES**

*M.G.L. c. 55 requires committees to list, in alphabetical order, all expenditures over \$50 in a reporting period. Committees must keep detailed accounts and records of all expenditures, but need only itemize those over \$50. Expenditures \$50 and under may be added together, from committee records, and reported on line 13.*

This page may be copied if additional pages are required to report all expenditures. Please include your committee name and a page number on each page.

Date Paid	To Whom Paid (alphabetical listing)	Address	Purpose of Expenditure	Amount	
1-15-21	Versatile Printing	18 Lisa St	campaign pens	146	63
3-30	Versatile Printing	18 Lisa St.	campaign signs	138	37
Line 12: Expenditures over \$50				285	10
Line 13: Expenditures \$50 and under*				0	
Line 14: TOTAL EXPENDITURES				285	10

Enter on page 1, line 4

\*If you have itemized expenditures of \$50 and under, include them in line 12. Line 13 should include only those expenditures not itemized above.

### SCHEDULE C: "IN-KIND" CONTRIBUTIONS

Please itemize contributors who have made in-kind contributions of more than \$50. In-kind contributions \$50 and under may be added together from the committee's records and included in line 16.

Date Received	From Whom Received*	Residential Address	Description of Contribution	Value
Line 15: In-kind over \$50				○
Line 16: In-kind \$50 and under				○
Line 17: Total In-kind				○

Enter on page 1, line 6

\* If an in-kind contribution is received from a person who contributes more than \$50 in a calendar year, you must report the name and address of the contributor; in addition, if the contribution is \$200 or more, you must also report the contributor's occupation and employer.

### SCHEDULE D: LIABILITIES

*M.G.L. c. 55 requires committees to report ALL liabilities which have been reported previously and are still outstanding, as well as those liabilities incurred during this reporting period.*

Date Incurred	To Whom Due	Address	Purpose	Amount
Line 18: OUTSTANDING LIABILITIES (ALL)				○

Enter on page 1, line 7