



TOWN OF BURLINGTON

Board of Health



Public Health
Prevent. Promote. Protect.

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MEMORANDUM

TO: Mobile Food Vendors and Ice Cream Truck Operators
FROM: Marlene Johnson, R.S., Health Agent
DATE: June 21, 2023
RE: Background Checks; state regulation and local bylaw

Ice Cream Truck Operators: You must obtain your Ice Cream Truck Vending Permit issued by the police department in the town or city in which you live. Bring two color photos with you to the police station for your permit issued by the police. The vending permit must have your photo, an issue date and expiration date. Provide a copy of this vending permit with your permit application. Post the original in your truck. The Board of Health cannot conduct an inspection and issue a permit without this. (Dept. of Public Safety; State Regulations 520 CMR 15.00)

All Other Mobile Food Operations: You must contact Detective Lyn Reynolds of the Burlington Police Department at 781-505-4958 or lynreynolds@bpd.org to schedule your background check. The fees for the background check are: \$70.00, made out to "Town of Burlington" and \$30.00, made out to "Commonwealth of MA". No personal checks, only bank checks or money orders at the Police Station. **Start this process now, a mobile food permit cannot be issued until completed.** (Town of Burlington, General Bylaws, Article XIII, section 8.0)